NATIONAL HOME BUILDERS REGISTRATION COUNCIL
NHBRC

GAUTENG
Tel: +27 11 317 0000
Fax: +27 11 317 0105
Toll Free No: 0800 200 824
Fraud Hotline: 0800 203 698

PHYSICAL ADDRESS
27 Leeuwkop Road,
Sunninghill,
Johannesburg 2191

POSTAL ADDRESS
P. O. Box 461
Randburg, 2125
Docex 96 Randburg

ASSURING QUALITY HOMES

REGISTRATION CHECKLIST

No	Item	Attached
1.	COR 14.3 CIPC Registration Certificate	
2.	COR. 30.1 Certificate for Annual Returns (If company is registered for more than 12 months)	
3.	ID/Passport Copies – Directors	
4.	Valid work/business permit for non South Africans	
5.	Bank Rating Letter/Letter of good standing	
6.	Technical manager - Appointment letter on a company letterhead. - Signed by the authorised company representative and the Technical Manager in case the technical manager is not a director	
7.	ID/Passport Copies – Technical Manager	
TRUST (if applicable)		
1.	Deed of Trust	
2.	Letter of authority	
PARTNERSHIP (if applicable)		
1.	Partnership Agreement	

Reviewed: 12 December 2024

Signed: Millicent Kabwe