COMPETENT PERSON LATE ENROLMENT REPORT

Annexure 15

08 November 1999

NAME OF COMPETENT PERSON:

QUALIFICATIONS: INSTITUTIONAL MEMBERSHIP:

COMPANY NAME:

ADDRESS:

TEL NO.: FAX NO.: CELL. NO.:

PI INSURER DETAILS:

INSURER:

SUM INSURED: INS. CERT. NO.:

DECLARATION

I being the Competent Person appointed by _____ of _____ Has studied the NHBRC Standards and Guidelines a: can confirm: (by completing the Questionnaire)

1. Structural integrity of items observed and checked as per this report
2. Fitness for purpose of material used by the contractor.
3. That based on the above, I have completed NHBRC Appendices B3; B2; B I (where applicable) and DI

SIGNATURE OF COMPETENT PERSON: DATE:

DETAILS OF PROPERTY

UNIT NUMBER: ERF NUMBER:

TOWNSHIP: REGION:

TYPE OF CONSTRUCTION (CONVENTIONAL / AGREEMENT / RATIONAL):

TYPE OF FOUNDATION:

NOTE ANY RATIONAL DESIGN COMPONENTS:

NAME OF REGISTERED HOME BUILDER:

NAME OF HOME OWNER:

FINANCIAL INSTITUTION NAME:

QUESTIONNAIRE TO CONFIRM STRUCTURAL INTEGRITY

1. SITES AND SURROUNDING AREA:		YES	NO
1.1	Has the site preparation been carried out to a standard that will satisfy the Home Building Manual and that will ensure no water ingress into residential structure/s?		
1.2	Has storm water management been carried out to effect quick and spontaneous run off of storm water, without causing any ponding against or next to any residential structure/s?		
1.3	Are you satisfied with the site soil classification indicated on the completed appendix B3 form as provided to the NHBRC?		
1.4	Has insitu material been used for filling?		
1.5	Do you accept the material used as suitable for filling?		
1.6	Are you satisfied that the private drainage on site has been laid according to the Home Building Manual?		

2. SUBSTRUCTURE:		YES	NO
2.1	Are you satisfied with the foundation solution applied and is the solution in accordance with the Home Building Manual?		
2.2	Are you satisfied that the foundation material and workmanship are of an acceptable standard to structurally withstand the applied loads?		
2.3	Has the backfilling and recompaction of the foundation trenches been done to a standard acceptable to the NHBRC?		
2.4	Does the underslab filling exceed 400 mm at the lowest point of building work on site? (B1 and D1 forms have to be completed where the fill exceeds 400 mm.)		
2.5	In the cases of a reinforced raft foundation or "slab-on-the-ground" can you confirm that the damp-proof membrane has been correctly installed and is functional?		

3. SUPERSTRUCTURE:		YES	NO
3.1	Can you confirm acceptance of the installation detail of the DPC (as per Home Building Manual) below internal and external walls and window sills?		
3.2	Can you confirm your acceptance of the structural design on the wall panes including position and sizes of openings in these wall panels as per Home Building Manual?		
3.3	Is the quality of the construction elements used in the superstructure (plaster/ mortar/ bricks/ etc.) acceptable and in accordance with the Home Building Manual?		
3.4	Can you confirm your approval of the installation of brickforce and wall ties incorporated in the superstructure, as per Home Building Manual?		
3.5	Can you confirm your acceptance on the positioning and workmanship employed in creating movement and control joints, as per Home Building Manual?		
3.6	Can you confirm that the roof anchors installed are in accordance with the Home Building Manual?		
3.7	Can you confirm that the general quality of workmanship applied is visually satisfactory and that no reason for structural distress can be observed?		

4. ROOF STRUCTURE:		YES	NO
4.1	Can you confirm your acceptance of the structural design of the roof structure, as per Home Building Manual?		
4.2	Can you confirm your acceptance of the fixing detail of the roof anchors?		
4.3	Can you confirm your satisfaction with the materials (timber size, grading, etc.) used in the roof structure, and as can be observed in the Home Building Manual?		
4.4	Can you confirm that the erection and bracing details are to a standard that will ensure structural integrity, and is in compliance with the Home Building Manual?		
4.5	Can you confirm that the roof covering has been installed in accordance with the roof covering Manufacturer's recommendation?		
4.6	Can you confirm that the roof is visually satisfactory and that no reason for roof leaks can be observed?		

GENERAL NOTICE

The NHBRC reserves the right, to at any time, call for calculations and related information that the Competent Person has applied in completing this questionnaire and, thereby, certify structural integrity.